



Scrutiny Co-ordination Committee

Time and Date

10.00 am on Wednesday, 18th October, 2017

Place

Committee Room 3 - Council House

Public Business**1. Apologies and Substitutions****2. Declarations of Interest****3. Minutes** (Pages 5 - 8)

(a) To agree the minutes of the previous meeting held on 20 September, 2017

(b) Matters Arising

4. Emergency Planning and Resilience (Pages 9 - 12)

Briefing Note of the Director of Adult Services

Councillor Duggins, Cabinet Member for Policy and Leadership, has been invited to the meeting for the consideration of this item

5. Police Crime and Community Safety Plan (Pages 13 - 20)

Briefing Note of the Scrutiny Co-ordinator and presentation by the Executive Director of Place

Councillors A Khan and P Akhtar, Cabinet Member and Deputy Cabinet Member for Policing and Equalities and Councillor L Kelly, Assistant Police and Crime Commissioner and Member of the Strategic Policing and Crime Board have been invited to the meeting for the consideration of this item, along with Inspector S Tamblin, West Midlands Police

6. West Midlands Combined Authority Overview and Scrutiny Feedback

Councillors R Brown and J Mutton, the Council's representatives on the West Midlands Combined Authority Overview and Scrutiny Committee will report at the meeting

7. **Report Back on Attendance - Civic Visit to Kiel - 8 to 11 September, 2017**
(Pages 21 - 26)

Report of the Lord Mayor, Councillor T Skipper

8. **Outstanding Issues**

All outstanding issues are detailed in the Work Programme

9. **Scrutiny Co-ordination Committee Work Programme 2017/2018** (Pages 27 - 32)

Report of the Scrutiny Co-ordinator

10. **Suggestions for Scrutiny** (Pages 33 - 34)

Briefing Note of the Scrutiny Co-ordinator

11. **Any Other Items of Public Business**

Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

Private Business

Nil

Martin Yardley, Deputy Chief Executive (Place), Council House Coventry

Tuesday, 10 October 2017

Notes:1) The person to contact about the agenda and documents for this meeting is Suzanne Bennett/ Liz Knight, Democratic Services, Council House, Coventry, telephone 7683 3072/ 3073, alternatively E-mail: suzanne.bennett@coventry.gov.uk/liz.knight@coventry.gov.uk

2) Council Members who are not able to attend the meeting should notify Suzanne Bennett/ Liz Knight no later than 9.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.

3) Scrutiny Board Members who have an interest in any report referred to this meeting, but who are not Members of this Committee, have been invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors N Akhtar, A Andrews, R Brown (Chair), J Clifford (Deputy Chair), D Gannon, J McNicholas, M Mutton, G Ridley and R Singh

By invitation Councillors G Duggins, L Kelly, A Khan, J Mutton, P Akhtar

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

**Suzanne Bennett/Liz Knight, Governance Services - Telephone: 024
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Coventry City Council
Minutes of the Meeting of Scrutiny Co-ordination Committee held at 2.00 pm on
Wednesday, 20 September 2017

Present:

Members: Councillor R Brown (Chair)

Councillor N Akhtar (Deputy Chair)
Councillor A Andrews
Councillor J Clifford
Councillor D Gannon
Councillor J McNicholas
Councillor K Mulhall (Substitute for Councillor M Mutton)
Councillor G Ridley
Councillor S Walsh (Substitute for Councillor R Singh)

Other Members:

Councillor L Bigham, Cabinet Member for Community Development
Councillor C Thomas, Deputy Cabinet Member for Community Development
Councillor R Laska
Councillor P Male
Councillor C Miks
Councillor K Taylor

Employees (by Directorate):

Place S Bennett, G Holmes, A Walster, A West

Other Present

K Dalglish, R Osbourne, K Still (Whitefriars Housing)
R Mair (West Midlands Fire Service)
S Trim (Coventry University)

Apologies:

Councillor M Mutton
Councillor R Singh
Councillor G Duggins, Leader of the Council
M Reeves, Chief Executive

Public Business

18. Declarations of Interest

There were no declarations of disclosable pecuniary interests.

The Committee noted that the City Council's representatives on the West Midlands Fire Authority and Whitefriars Housing had been invited to attend the meeting for consideration of the item referred to in Minute 20 below relating to "Fire Safety in High Rise Buildings"

19. **Minutes**

The Minutes of the meeting held on 6 September, 2017, were signed as a true record.

Further to Minute 12/17, the Committee noted that the Business, Economy and Enterprise Scrutiny Board (3) had considered issues relating to the Canal Basin at their recent meeting and had established a Task and Finish Group to give further consideration to this issue.

20. **Fire Safety in High Rise Buildings**

The Committee received a Briefing Note and comprehensive presentation in relation to fire safety in high rise buildings which followed on from the tragic events at Grenfell Tower earlier in the year. Representatives from the West Midlands Fire Authority, Coventry University and Whitefriars Housing attended the meeting for consideration of the item.

The presentation covered the following areas:-

- Ownership of high rise buildings in the City and responsibility for fire safety in those buildings
- Actions which the Government required Local Authorities to undertake in the following areas following the Grenfell Tower tragedy:-
 - Inspections
 - Data gathering
 - Testing
 - Building Regulations
- Action taken by the City Council in this regard, including the adoption of the following Motion at full Council on 11 July, 2017 and its submission to the Secretary of State:-

"This Council calls upon the Government to make available to Local Authorities and Social Housing providers the full amount of funding needed to ensure the safety of residents in all housing.

We also call upon the Government to bring forward, as a matter of urgency, a complete review of fire and building regulations which includes the proviso that Local Authorities will be the only organisation responsible for the signing off of building regulation compliance".

The Committee asked officers and partner representatives present questions and sought assurances on the presentation, particularly in relation to:-

- The Public Inquiry that was currently taking place into the tragedy
- The safety of high rise buildings in Coventry

- The advantages and disadvantages of using of sprinkler systems in high rise buildings and the use of the “stay put” policy in event of fire
- How often tenants in high rise buildings receive fire safety information and training, particularly in relation to short term tenants (such as students)
- The response of the Local Authority to the Grenfell Tower tragedy, lessons learnt from this and the roles and responsibilities of elected Members in the event of a local incident occurring

The Committee thanked all of the representatives from the partner organisations for their attendance at the meeting. The Committee indicated that they were reassured in relation to the responses given to questions and concerns regarding the safety of high rise buildings in Coventry and by the work being undertaken by the organisations present at the meeting.

The Committee noted that Emergency Planning and Resilience would be considered at their next meeting on 18 October, 2017 and requested officers to circulate to all Members any relevant information in relation to that item and to ensure that consideration of appropriate training for Members in relation to this is covered at that meeting.

RESOLVED that the Scrutiny Co-ordination Committee:-

(1) Notes and welcomes the presentation delivered

(2) Recommends that the Cabinet Member for Community Development, on behalf of the Council, continues to highlight at a national level the Council’s concerns regarding responsibility for Building Control and considers any appropriate action to provide Planning Committee with assurances regarding the fire safety aspect of any planning application before them for consideration.

21. Outstanding Issues

The Committee noted that all outstanding issues had been dealt with in the Committee’s Work Programme.

22. Scrutiny Co-ordination Committee Work Programme 2017/2018

The Committee received and noted their Work Programme for the current municipal year.

23. Any Other Items of Urgent Public Business

There were no additional items of urgent public business.

(Meeting closed at 3.30 pm)

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Coventry City Council

Briefing Note

To: Scrutiny Co-ordination Committee

Date: 18 October 2017

Subject: Emergency Planning and Resilience

1 Purpose of the Note

1.1 The purpose of this note is to:

- To inform members of Scrutiny Co-ordination Committee of local Resilience arrangements (Emergency Planning and Business Continuity)
- To provide members of Scrutiny Co-ordination Committee with the context for responding to major incidents and emergencies in Coventry and the work of the Resilience Team.

1.2 This note accompanies a presentation which provides more detail on how resilience structures and plans operate and how they have been used recently.

2 Recommendation

2.1 Scrutiny Co-ordination committee are asked to note local arrangements for resilience in Coventry and provide comment on how such arrangements might be further enhanced.

3 Context of resilience

3.1 Resilience covers both Emergency Planning and Business Continuity and is the activity to ensure we can deal with internal and external incidents and emergencies.

3.2 Coventry City Council is a Category 1 Responder and is required under the Civil Contingencies Act to fulfil its statutory duties, of which there are 7 which are essentially to Plan, Prepare and Respond to emergencies and for business disruptions.

3.3 The Council maintains a number of plans in each area of resilience to ensure it can respond to emergencies as required.

4 Responsibilities for resilience

4.1 Under the Civil Contingencies Act (CCA) 2004, councils have responsibilities to assess the risk of emergencies and put in place robust plans to respond to emergencies, working with the emergency services and other local organisations such as the NHS. The Council has the widest and longest lasting responsibility of any responder from the initial incident through to recovery of the community.

4.2 Responsibility for resilience lies with a number of different national, regional and local organisations. Within the City Council a number of employees have responsibilities

associated with resilience which sit alongside their usual day to day responsibilities, Pete Fahy (Director of Adult Services) is the director responsible for resilience, reporting to the Chief Executive (and Deputy Chief Executives) on matters of resilience. Resilience sits within the Leader's portfolio.

- 4.3 The day to day emergency planning work, 24/7 response to emergencies and support in an emergency is undertaken by the Council's Resilience Team. This role is carried out by a joint Resilience Team (CSW Resilience) covering Coventry, Solihull and Warwickshire, which has been in place since 2011.

5 Arrangements for response

- 5.1 The Council has a range of Emergency and Business Continuity Plans to help it respond to Emergencies or Business Disruptions that may impact on the city.
- 5.2 Emergency planning, covers the Council's external response to incidents and has both internal and multi-agency response plans. The Major Emergency Plan is the council's primary response plan and is an "all risk plan" covering any and all incidents, providing a comprehensive response structure, regardless of specific plans that may be in place. The city may lead on the multi-agency response through associated plans or may be a party to a plan led on by another agency, there are a number of multi-agency plans.
- 5.3 Business Continuity is split between corporate arrangements and service specific arrangements. All our services are assessed to identify whether they are critical or not, this is based on set criteria. Critical service managers and heads of service are then required to have a service specific plan.
- 5.4 In addition there is an overarching Business Continuity Plan and supporting corporate plans/policies – The corporate Business Continuity Plan is similar to the Emergency Plan covering any business disruption or issue regardless of the service planning, it also accounts for services that may be critical at that time.
- 5.5 The Emergency Plan draws support from across the authority in a thematic way – ensuring command and control arrangements that mirror the national Gold, Silver, Bronze structures.
- 5.6 The Business Continuity Plan draws support from across the authority using the organisational structure, based on the area(s) of the authority impacted.
- 5.7 All our arrangements are subject to a testing and exercising programme that moves around different arrangements throughout the year running on a 4 year cycle – starting with training and finishing with a live exercise. Coventry is approaching its next live exercise.

6 How does this all fit together?

- 6.1 There are a number of structures that are in place to ensure all partners work together, share information and interoperate. In addition much of the work of the resilience team is engaging partners and communities, working with partners to deliver effective plans.
- 6.2 Local Resilience Forum (West Midlands) is a group defined under the Civil Contingencies Act for all Category 1 and 2 partners to come together to share plans and support – it is a requirement of the act, but is not a body in itself, each agency remains the statutory body.

- 6.3 In addition, each local authority area runs a local resilience forum: Coventry Resilience Forum, this brings together key statutory and non-statutory agencies from across the city to discuss resilience issues and work together at a local level.
- 6.4 Joint Resilience Team further ensures knowledge, support and integration with partners, this is at the heart of what the team does and how it operates it ensures arrangements are locally focused and in line with our neighbours. It also allows for mutual aid by default across the sub-region, benefiting Coventry as well as Solihull and Warwickshire.
- 6.5 Various site and specific groups also exist to support specific planning, joint working or responsibilities focusing on a specific theme or area e.g. RICOH, Health Protection Committee etc.
- 6.6 The resilience team are also involved in the Safety Advisory Group structures in the city to ensure resilience is part of events taking place.
- 6.7 The city's resilience team also leads on a number of areas across the West Midlands on behalf of multi-agency partners. Our responsibilities are currently more than the other areas in the West Midlands, due to the expertise of the team. This ensures good engagement with partners and understanding of ways of working and opportunities.
- 6.8 Local Health Resilience Partnership and Forum is a health-specific forum similar to the LRF, which sits above it. The LHRP and LHRF bring together all the health bodies and local authority and are co-chaired between NHS England and the Local Authority DPH.
- 6.9 Community Resilience is integral in an emergency – the resilience team have a wide programme to engage and support our communities prior to an emergency, running a number of schemes, attending events and offering materials, advice and guidance etc.

7 Role of Members in an Emergency

- 7.1 In the event of an emergency members are not expected to respond, however, do have a role supporting communities under the direction of the official city council response set by the chief executive
- 7.2 To support elected members, a training package is available and two training sessions have been scheduled for 2-4pm on Wednesday 6 December 2017 and 4-6pm on Tuesday 23 January 2018. In addition elected members have a support "Z-Card" with key information, supported by the training session; copies are available from Members Services or through the resilience team.

8 Response

- 8.1 In Response, there are multi-agency response structures in place, which are well exercised. For the West Midlands these response plans are owned by the city's resilience team that integrate into the Council's emergency response structures.
- 8.2 The city maintains its required 24/7 cover through its resilience team who act as incident liaison officers in the event of an emergency working with partners at the scene. The number of incidents per year varies; however, plans do get activated and tested.
- 8.3 There are structures in place to activate teams in and out of hours across the city.

9 Conclusion

- 9.1 The UK has experienced a significant number of incidents and emergencies in 2017 and we cannot be complacent. Whilst the city is well prepared, with good structures, support and management, a Major Incident in Coventry would be a significant event and will impact across a number of areas, therefore we must continue to prepare and improve our plans and procedures to maintain readiness.



Coventry City Council

Briefing note

To: Scrutiny Co-ordination Committee

Date: 18th October 2017

Subject: Police Crime and Community Safety Plan

1 Purpose of the Note

- 1.1 To provide Members with an introduction and overview of the current Police, Crime and Community Safety Plan

2 Recommendations

- 2.1 Scrutiny Co-ordination Committee is recommended to:
- 1) Consider the content of the presentation at Appendix 1
 - 2) Note the table below showing previous consideration of related items at Scrutiny Boards
 - 3) Identify and prioritise any future items to be added to work programmes, for further consideration
 - 4) Identify any further recommendations to the appropriate Cabinet Member

3 Information/Background

- 3.1 The current priorities for the Police, Crime and Community Safety Plan are:
- Drugs and Substance Misuse
 - Domestic Violence and Abuse
 - Hidden Harm and Vulnerable Victims
 - Connect Build and Engage with Our Communities
 - Anti-Social Behaviour and Environmental Crime
 - Reoffending and reduction of Harm
 - Tackling National and International Threats
- 3.2 More information about these priorities can be found in the presentation at Appendix 1
- 3.3 Many of the themes in the plan are cross cutting and will already have been or are planned to be picked up in different Scrutiny Board work programmes and these are summarised in the table overleaf.
- 3.4 The Scrutiny Co-ordination Committee is the Council's designated body for oversight and scrutiny of issues relating to crime and disorder. The Committee also has an important scrutiny management role to co-ordinate and prioritise issues across the scrutiny work programme to ensure that it focuses on the priority issues, makes the most effective use of scrutiny time and avoids duplication or gaps.

3.5 Table 1

Theme	Item	Board	Date
Drugs and Substance Misuse	Drugs and Alcohol Service re-commissioning	Scruco	12/10/16
	Drug and Alcohol Strategy	SB5	13/9/17
Domestic Violence and Abuse	Progress on commissioned DVA services	Scruco	26/4/17
Hidden Harm and Vulnerable Victims	Progress on the implementation of supported accommodation and floating support for homeless service users and ex-offenders	SB4	18/1/17
	Female Genital Mutilation	Scruco	26/4/17
	Vulnerable Persons Strategy	Scruco	TBC
Connect Build and Engage with Our Communities	Youth Offending Service	SB2	10/11/16
	Prevent in the Community	Scruco	10/5/17
Anti-Social Behaviour and Environmental Crime	Fly-tipping	SB4	14/9/16 and 6/9/17
	Public Space Protection Orders	Scruco	3/3/17
Reoffending and Reduction of Harm			
Tackling National and International Threats	Prevent in schools	SB2	10/11/16
	Prevent Strategy	Scruco	8/2/17
	Prevent Strategy	Scruco	TBC

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Police Crime & Community Safety Plan

Partnership & community collaboration

Operational commitment to plan across agencies

Role of key sub group leads

Scrutiny & reporting



**Connect,
Build &
Engage with
our
Communities**

- Inspire greater trust especially from young, vulnerable and diverse communities.
- Strengthen our communities against the harm caused by Hate Crime.
- Connect, build & engage with our communities, especially with those at most risk of harm.
- Maximise the benefits of integration with partners.

**ASB &
Environmental
Crime**

- Innovative use of new legislation & partnership co-production.
- Greater use of advances in technology.
- Improve communication, feedback channels and interaction with the needs of the local communities.
- Continue to develop and co-ordinate a cohort of Active Citizens.
- Improve housing standards and reduce levels of Antisocial Behaviour linked to housing stock.





Drugs & Substance Misuse

- Make better use of Out of Court Disposals to address drug use
- Provide more training and awareness for our community teams & partners
- Improve active outreach opportunities to get more people into treatment services.
- Improve drug and alcohol services within the criminal justice system



Reoffending & Reduction of Harm

- Reduce re-offending by the most harmful offenders (CSE/DA/Organised Crime)
- Break the cycle of offending through partnership intervention programmes
- Work in partnership to reduce crimes and incidents involving weapons.
- We will promote safer travel & reduce casualties on the roads.

Domestic Violence & Abuse

- Development and implementation of City Domestic Violence Strategy.
- Development and support of significant Domestic Violence & Abuse related multi-agency programmes, training and initiatives taking place across Coventry.

Hidden Harm & Vulnerable Victims

- Development and implementation of City Vulnerable Victims Strategy
- Development and support of significant multi-agency programmes and initiatives taking place across Coventry which are related to hidden harm and our most vulnerable victims.
- Increase partnership and community awareness of crimes associated with hidden harm and our most vulnerable victims.



Tackling National & International Threats

- Reduce the harm caused by organised criminals and gangs.
- Increase our work with partners to prevent terrorism and extremism.
- Further develop our plans to protect the city from terrorism and extremism.



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Coventry City Council

Public report

REPORT BACK ON CONFERENCE/SEMINAR

REPORT TO: Scrutiny Co-ordination Committee **18th October 2017**
REPORT OF: Lord Mayor 2017/18, Councillor Tony Skipper
TITLE: Civic Visit to Kiel
DATE: 8th – 11th September 2017
VENUE: Kiel, Germany

1. Recommendation

1.1 Scrutiny Co-ordination Committee is recommended to endorse the feedback report of the Lord Mayor's civic visit to Kiel, accompanied by the Deputy Leader of the Council and Principal Private Secretary to the Lord Mayoralty and the positive way the relationship with Coventry was reflected.

2. Background

2.1 Coventry has been 'friends' with Kiel since 1947 and formally twinned since 1967. This is a long and very well established twinning link and for many years there has been exchange visits between the two cities.

2.2 The Lord Mayor and a delegation from the city were invited by the Stadtpresident of Kiel to represent the City of Coventry at a special weekend of events dedicated to 70th anniversary of friendship and 50th anniversary of twinning links.

2.3 There have already been multiple exchanges during the past 12 months dedicated to the anniversary – band exchange performing at Kieler Woche and Godiva Festival, staff intern opportunities with both City Councils and a visiting rugby team to Coventry.

2.4 St Nikolai Church in Kiel were the first recipients ever to receive a Cross of Nails 70 years ago and as a result there exists a very strong link between Coventry Cathedral and the Church. The Bishop, the Dean and a living descendant of Provost Howard, William Howard, also visited alongside the Lord Mayor to take part in the commemorate events.

Cost of attending

	Costs Approved by Cabinet/Cabinet Member	Total of Actual Costs
Conference Fees	Nil	Nil
Flights for 3 persons	£648.09	£667.79
Accommodation	Nil	Nil
Subsistence	£200	£29.24

3. Benefits

3.1 The itinerary for the visit was focussed on commemorative events to mark the 70th anniversary of friendship/50 years of twinning between the city of Coventry and Kiel. The most notable were:

- A special meeting of Kiel City Council was convened specifically for this visit where the Lord Mayor addressed the Council and invited dignitaries and included a commemorative gift exchange.



- Following the City Council's Resolution on 5th September 2017, here is the Message that was presented to the City of Kiel in English and German.



- At the rising of the Special Council meeting a joint cutting of the celebration cake which was shared amongst guests.



- The Coventry Corps of Drums first visited Kiel in 1962 and were presented with a ceremonial trumpet. They were given opportunity to parade through the streets of Kiel to help celebrate the 70 years of friendship.



- As part of the celebrations they performed a joint concert with Jazzline and took opportunity to play the ceremonial trumpet which carries the Kiel Standard.



- A Remembrance Service was held in St Nikolai Church where the Cross of Nails has been displayed for 70 years



- Laying the wreath at the honorary graves of fallen British soldiers and German victims of the second world war



- The signing of The Guest Book, photographed with Mr Hans Wernar-Tovar the President of the City Council and Dr Ulf Kämpfer, the Mayor of Kiel.



3.2 Coventry is expecting a return visit of a delegation of up to 8 persons including the President and Mayor from Kiel in November for the Coventry Peace Festival. They will be involved in the city's Remembrance Sunday service. The City Council needs to ensure the hospitality extended to them complements the high standards received in Kiel.

List of background papers

Proper Officer: Director of Finance and Corporate Services

Author: Jane Barlow, Principal Private Secretary to the Lord Mayoralty

Tel Number: 024 7683 3047
(Any enquiries should be directed to the above)

Other contributors: None

Papers open to public inspection: None

Description of paper: Report Back on Conference/Seminar Location: Room 36

Approved by Cabinet/Cabinet Member on: Cabinet on 29th August 2017

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Agenda Item 9

SCRUCO Work Programme 2017/18

18th October, 2017

Please see page 2 onwards for background to items

14th June 2017 (informal briefings)
Air Quality Community Safety Public Health
12th July 2017
Council Performance Report 2016/17 WMCA Overview and Scrutiny feedback
6th September 2017
City Centre Redevelopment including Friargate, City Centre South, Station Master Plan, Leisure Centre, 50m Pool Civic Visits to Dresden and Kiel
20th September 2017 PM
Fire Safety in High-Rise Buildings
18th October 2017
WMCA Overview and Scrutiny feedback Local Policing Emergency Planning and Resilience
22nd November 2017
WMCA Overview and Scrutiny feedback – verbal update Student Accommodation and University City Development WMP2020 – West Midlands Police Transformation Programme
20th December 2017
Council Plan progress April – September 2017
24th January 2018
WMCA Overview and Scrutiny feedback – verbal update
28th February 2018
-
28th March 2018
WMCA Overview and Scrutiny feedback
18th April 2018
-
Date to be determined
Selective Licensing for the Private Rented Sector – consultation outcomes (Priority – awaiting date confirmation) Vulnerable Persons Strategy Air Quality Prevent Strategy Renewal Plan

Date	Title	Detail	Cabinet Member/ Lead Officer
14th June 2017 (informal briefings)	Air Quality		
	Community Safety		
	Public Health		
12th July 2017	Council Performance Report 2016/17	To consider the Council's performance report. To include, as recommended by SCRUCO in 2016/17, simple information on the reduction in funding imposed on the Council and the impact that this has had on performance.	Andy Baker/ Si Chun Lam
	WMCA Overview and Scrutiny feedback	Council representatives on the WMCA overview and scrutiny committee to feedback on the work of the committee	Cllr Brown Cllr J Mutton
6th September 2017	City Centre Redevelopment including Friargate, City Centre South, Station Master Plan, Leisure Centre, 50m Pool	A report on how several developments are interlinked and how they will support the regeneration of the city. Meeting to take place at Eaton House and a visit to Friargate.	David Cockroft David Nuttall Cllr O Boyle Cllr Welsh Cllr Duggins
	Civic Visits to Dresden and Kiel	Reports from the Lord Mayor on recent visits to Dresden and Kiel	No officers required
20th September 2017 <u>PM</u>	Fire Safety in High-Rise Buildings	To discuss with the Fire Service and Whitefriars, Coventry University to consider fire prevention and safety for high-rise buildings	Andrew Walster Cllr Duggins WMFS Whitefriars Coventry University Council rep on outside bodies
18th October 2017	WMCA Overview and Scrutiny feedback	Council representatives on the WMCA overview and scrutiny committee to feedback on the work of the committee	Cllr Brown Cllr J Mutton

SCRUCO Work Programme 2017/18

Date	Title	Detail	Cabinet Member/ Lead Officer
	Local Policing	An item to cover issues including effectiveness of current PSPO's, Police and Crime Plan, rough sleepers, enforcement powers.	
	Emergency Planning and Resilience	To review the arrangements for emergency planning and resilience in the city to minimise risks, respond to emergencies, ensure effective communication and provide reassurance.	Michael Enderby Cllr Duggins
22nd November 2017	WMCA Overview and Scrutiny feedback – verbal update	Council representatives on the WMCA overview and scrutiny committee to feedback on the work of the committee	Cllr Brown Cllr J Mutton
	Student Accommodation and University City Development	To look at demand and supply of purpose built and private rented student accommodation and whether HIMO's have been returned to family use. Plans for CC1-4 site and the impact of Brexit on University finances.	Coventry University Craig Hickin Mark Andrews Cllr Bigham/O'Boyle
	WMP2020 – West Midlands Police Transformation Programme	An introduction to plans for local policing to 2020	Cllr A Khan Acting Chief Superintendent Sharon Goosen Craig Hickin
20th December 2017	Council Plan progress April – September 2017	Progress on the Council Plan report for 2017-18, which will go to Cabinet in January 2018	Si Chun Lam Cllr Duggins
24th January 2018	WMCA Overview and Scrutiny feedback – verbal update	Council representatives on the WMCA overview and scrutiny committee to feedback on the work of the committee	Cllr Brown Cllr J Mutton

Date	Title	Detail	Cabinet Member/ Lead Officer
28th February 2018	-		
28th March 2018	WMCA Overview and Scrutiny feedback	Council representatives on the WMCA overview and scrutiny committee to feedback on the work of the committee	Cllr Brown Cllr J Mutton
18th April 2018	-		
Date to be determined	Selective Licensing for the Private Rented Sector – consultation outcomes (Priority – awaiting date confirmation)	To consider the outcomes of the consultation and recommendations to the Cabinet Member following a scrutiny task and finish group recommending implementation in St. Michael’s Ward.	Davina Blackburn Tracy Miller Cllr O’Boyle
	West Midlands Combined Authority	To consider engagement with the West Midlands Combined Authority, particularly its Overview and Scrutiny Committee. Cllr Mutton and Cllr Brown are the City Council’s nominated representatives on the Committee for 2017/18.	Cllr Duggins Martin Reeves
	Business Rates	Members requested information on the current position on business rates retention and the WMCA pilot considering the Local Government Finance Bill was not in the Queen’s Speech. This was received during July 2017. Once further information is available, the Board would like an agenda item on Business Rates.	Barry Hastie Paul Jennings Cllr J Mutton
	<i>Review of Scrutiny</i>	<i>To review the current Scrutiny procedures and to consider whether improvements could be made.</i>	<i>Adrian West Cllr Brown /Cllr Duggins</i>

Date	Title	Detail	Cabinet Member/ Lead Officer
	Vulnerable Persons Strategy	This will take a strategic approach to a range of issues affecting vulnerable people. It will incorporate the Domestic Violence and Abuse Strategy as well as addressing issues such as modern day slavery, hate crime, Female Genital Mutilation, forced marriage and sexual violence. This will provide Scrutiny with an early opportunity to review the new proposed approach.	Liz Gaulton/Craig Hickin Cllr A Khan
	Air Quality	Scrucro will consider this issue which cuts across several areas including health, transportation, planning and public realm etc. The Board wishes to address issues and identify solutions. A potential task and finish group.	Liz Gaulton/Andrew Walster
	Prevent Strategy	To receive an update on the Prevent Strategy and duties associated with it.	Chief Superintendent Danny Long Geoff Thomas
	Renewal Plan	SCRUCO will invite WMCA Mayor, Andy Street, to discuss his renewal plan.	

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Coventry City Council

Briefing note

To: Scrutiny Co-ordination Committee
Date: 18th October 2017

Subject: Suggestions for Scrutiny

1 Purpose of the Note

- 1.1 To inform Members of Scrutiny Co-ordination Committee of two suggested topics from members of the public.

2 Recommendations

- 2.1 Members are recommended to:
- 1) Consider the suggestions from members of the public and whether to add them to the appropriate scrutiny work programme.

3 Information/Background

- 3.1 Members of the public are able to suggest topics for scrutiny, via an on-line form on the Council website that members of the Scrutiny Co-ordination Committee could consider adding to the work programme. The guidance explains that while there are no hard and fast rules about what makes a good topic for Scrutiny to investigate, only issues that Coventry residents are concerned about will be considered, and particularly if the issue affects the whole city. It explains that local issues may be better discussed with ward councillors and that other processes are in place to deal with complaints about services.
- 3.2 In considering whether an issue should be included in the scrutiny work programme, factors for Members could include: whether the topic is appropriate for scrutiny to consider or whether it is better dealt with in another way; how important the issue is in comparison to other priorities on the scrutiny work programme; whether the issue relates to something already on the work programme and could be incorporated in this; at what point in the year the issue would be best considered; and which scrutiny board is best placed to consider the issue.
- 3.3 Two suggestions have been submitted:
- 1) *Scrutiny of the Phase 1 and Phase 2 bus lane removals in regard to the safety of road users including pedestrians and cyclists. In particular the safety of cyclists on Radford Road approaching the roundabout under Junction 9 of the ring road and the safety of pedestrians using the crossing adjacent. (Traffic lights have been removed both this week and from nearer the roundabout previously. I think the new layout will allow cars to speed dangerously, both towards the city and turning up the sliproad east.)*
 - 2) *Can you please let me know what you are doing to stop the über taxi coming from other town into our city of Coventry taking over our livelihood and 60% of our earnings. If it is not possible for you to do anything about this matter then why don't you let the Coventry taxi Drivers have the uber taxi License. We pay a lot of money to Coventry Taxi Licensing office*

when it comes to licensing fee, badge renewal, MOT, DBS and additional charges. With all these fees and expenditure what are we supposed to do just sit on ranks and let the outside cabs ferry the passengers and we keep on paying licensing office. With introduction of new MOT policy some cabs may have to appear thrice a year for Checks at Whitley office and the argument presented is about driver and passenger safety. Majority of these Über plated cabs have yearly MOT so what happens to the customer safety here.

- 3.4 The specific concern regarding bus lanes has been forwarded to the Director of Transportation and Highways. The Business, Enterprise and Economy Scrutiny Board has Bus Lane Review on the work programme at a date to be confirmed.

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